



# Executive Committee Meeting Agenda

**Date:** Wednesday, June 18<sup>th</sup>, 2014

**Time:** 4:30 p.m. – 5:45 p.m.

**Location:** Goodwin Library

**Committee Members:** Matt Hanna (Chair), Gloria Skouge, John Finke, Bruce Burger, Jackson Schmidt, and David Ghoddousi

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**4:30pm I. Administrative:** **Chair**  
A. Approval of Agenda  
B. Approval of the Executive May 21<sup>st</sup>, 2014 Meeting Minutes

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**4:35pm II. Announcements and/or Community Comments**

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**4:40pm III. Council Chair Report** **Matt Hanna**  
A. Council Nominating Committee Update  
I. **Action Item:** Proposed Resolution **14-47:** Election of PDA Officers, Committee Chairs and Vice Chairs, and Council-selected Councilmember

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**4:55pm IV. Committee Chair's Report** **Gloria Skouge**  
**Bruce Burger**  
**Jackson Schmidt**  
A. Finance & Asset Management  
B. Market Programs  
C. Waterfront Redevelopment

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**5:10pm V. Executive Director's Report** **Ben Franz-Knight**

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**5:25pm VI. Items for the Consent Agenda** **Chair**

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**5:30pm VII. Public Comment**

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**5:35pm VIII. Concerns of Committee Members**

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**5:45pm IX. Adjournment** **Chair**

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# Executive Committee Meeting Minutes

**Tuesday, May 21<sup>st</sup>, 2014**  
**4:30 p.m. to 5:45 p.m.**  
**Goodwin Library**

**Committee Members Present:** Matt Hanna, Gloria Skouge, David Ghoddousi, Jackson Schmidt, John Finke, Bruce Burger

**Other Council Members Present:** Patrick Ker, Betty Halfon

**Staff Present:** Ben Franz-Knight, Tamra Nisly, Dianna Goodsell

**Others Present:** Ernie Sherman

The meeting was called to order at 4:02 p.m. by Matt Hanna, Chair.

## **I. Administration**

- A. Approval of the Agenda  
The agenda was approved by Acclamation
- B. Approval of the Executive March 25<sup>th</sup>, 2014 Meeting Minutes.  
The minutes were approved by Acclamation

## **II. Announcements and Community Comments**

None

## **III. Council Chair's Report**

Matt Hanna presented the Council Chair's report for the month of May. He reported on the status of the Pike Place market Waterfront Entrance project, including an update on the project timeline and philanthropy efforts from the Market Foundation. He stated that the Council has had ongoing discussions regarding the negotiations with the development agreement for PC-1 North. He separately discussed the PDA council & Committee nomination process for this year. He stated that Jim Savitt's Council term expires at the end of June 2014. Matt noted his and the Council's appreciation for Jim's service to the Market and inquired to the committee on his Mayoral reappointment to the PDA Council for an additional term. Matt mentioned that there are a total of three open seats on the PDA Council for 2014; Gloria Skouge's Council seat is open under the Constituency and Rico Qurindongo's seat is open under the PDA Council. He reported that this year's Nominating Committee would consist of the following PDA Councilmembers; Betty Halfon, Patrice Barrentine, Bruce Burger and himself. He noted that there would be a report back from the Nominating Committee in June with the committee's final recommendations. Matt lastly reported on the Annual Executive Director Review and the process to take this year. He stated that we are at the time to consider renewal of Ben Franz-Knight's ED contract since the three year term would be concluding soon.

There was a brief discussion from the committee on the Executive Director Council review process this year.

David Ghoddousi stated that he would like Ben Franz-Knight share what his goals are during the Annual ED Review process.

David Ghoddousi and Betty Hafon noted that it would be good to include feedback from Market merchants and community members on The Executive Director's performance.

#### **IV. Committee Chair's Report**

##### **A. Finance and Asset Management**

Gloria Skouge presented a brief report on the Finance & Asset Management Committee. She provided a brief overview on the resolutions presented at the Finance and Asset Management Committee meeting including; Proposed Resolution 14-35: Authorization for Contract Authority - Pressure Wash All Garage Interior Floors Proposed Resolution 14-36: Management fee payable to Market Foundation for their services during Arcade Lights Event , Proposed Resolution 14-37: Authorization for Contract Authority - Upgrade Metasys Server Software and Proposed Resolution 14-38: Lease Proposals - May 2014.

She reported that there was a Rummage Hall update from the Director of Asset Management and Development and a Security report from Randy Stegmeier. There was recommendation to approve a proposal from the Security Manager in hiring of temporary summer staffing with Proposed Resolution 14-39: Authorization for Budget Allocation for Temporary Summer Staffing - PDA Security. She lastly added that there was a report on the Seattle City Light rates from Ben Franz-Knight.

##### **B. Market Programs**

Bruce Burger presented a brief report for the Market Programs Committee. He noted that the committee reviewed the 2014 Advertising Campaign and received a presentation regarding the Farmland P reservation: Local Farms and Food Roundtable. He stated that the committee approved Proposed Resolution 14-33: Addendum to Approval of Goals for Preservation of Farmland in the Puget Sound Region and Strategic Partnership with the City of Seattle and King County to Evaluate Opportunities for Action. He lastly noted that one of the 2014 Strategic Issues, Market Authenticity would be reviewed at the June Market Programs meeting.

##### **C. Waterfront Redevelopment**

Jackson Schmidt presented a brief report on the Waterfront Redevelopment Committee. He reported that at the recent WRC meeting there was increased attendance by the community regarding feedback on the activation of the PPMWE Plaza. He noted that there was concern expressed from the public at the recent WRC meeting regarding the Daystall turn ways at the Market due to a lack of space; there was overwhelming support from the community regarding the activation of the Plaza in conjunction with the Daystallers. He reported on the status of the PPMWE design in which he stated that we are rapidly approaching the 50% design threshold; we would need some direction from staff to proceed with 100% CD.

#### **V. Executive Director's Report**

Ben Franz-Knight presented the Executive Directors Report from the month of May. He reported on the recent WRC meeting and noted that June 9th would become an important date regarding the PPMWE design decisions. He provided a brief update on the Seattle Streetcar progress and

the \$15 an hour wage discussion. He lastly reported on his recent experience regarding the Smithsonian's American Food History Project; he would be presenting on that at this month's Full Council meeting.

There was a brief discussion that followed.

**VI. Items for the Consent Agenda**

None

**VII. Public Comment**

None

**VIII. Concerns of Committee Members**

David Ghoddousi inquired on the status of the Levy Renovation funds and what amount of funds and work is left.

There was a brief update from Ben regarding a letter received from the Constituency on wayfinding and insurance. He noted that a formal response would be sent to Tom Graham regarding the letter received.

Betty Halfon noted her concerns regarding the increased amount of rodents she has seen in the Market near her business.

**IX. Adjournment**

The meeting was adjourned at 6:01 pm by Matt Hanna, Chair

Meeting minutes submitted by:  
Dianna Goodsell, Administrative Services Coordinator