



Pike Place Market Preservation and Development Authority (PDA)

**Executive Committee
Meeting Notice and Agenda**

**Wednesday, May 20th 2009
7:30 a.m. to 9:00 a.m.
Goodwin Library**

- 7:30 a.m. **I. Administrative**
 A. Approval of Agenda
 B. Approval of April 22nd, 2009 Minutes
 C. Announcements and Community Comments
- 7:35 a.m. **II. Council Chair's Report – Jackson Schmidt**
- 8:00 a.m. **III. Executive Director's Report**
 A. Renovation/Levy Update
- 8:25 a.m. **IV. Legal Issues Relating to the Livingston Baker**
- 8:50 a.m. **V. Public Comment**
- 8:55 a.m. **VI. Concerns of Committee Members**
- 9:00 a.m. **VII. Adjournment**
- Enclosures: Minutes from April 22nd, 2009



Pike Place Market Preservation and Development Authority (PDA)

EXECUTIVE COMMITTEE
Meeting Minutes

Wednesday, April 22nd, 2009
7:30 a.m. to 9:00 a.m.
Goodwin Library

Committee Members Present: Jim Savitt, Ann Magnano, Gloria Skouge, Patrick Kerr, John Finke

Other Council Members Present:

Staff Present: Carol Binder, Anita Neill, Ernie Sherman, James Haydu

Others Present:

The meeting was called to order at 7:35 a.m. by Ann Magnano, Second Vice Chair on behalf of Jackson Schmidt, Chair.

I. Administration

- A. Approval of Agenda.
Proposed Resolution 09-33 was added to the agenda after item II.
The agenda was approved, as amended, by acclamation.
- B. Approval of March 18th, 2009 Minutes
The minutes were approved by acclamation.
- C. Announcements and Community Comments

Jim joined at 7:36 a.m.

II. Council Mini Retreat Discussion

Carol reported that after e-mails had been exchanged amongst Council and staff members it became apparent that a mini retreat would be useful to discuss and distribution of information to and among Council members. She handed out a Council and committee member description and noted that at the retreat a history of Council and committee members would be discussed. There was some discussion regarding the planning of the retreat and what Council would like to get from it. One idea was to include all handouts distributed in committee packets in the full Council packet. Ernie questioned what the problem with the current communication structure was.

At this time Ann Magnano turned the running of the meeting back to Jim Savitt, Vice Chair.

John Finke responded that the issue with Council information has become more evident as a result of NMTC process. In addition there seemed to be a lack of understanding to what other Council members do in their committees. Patrick noted that he felt there was nothing wrong with the committee communication structure and that it was the process that was failing which has resulted in poor decisions by the Council.

It was decided that in order for the mini retreat to be productive it would be necessary to set and follow an agenda so as not to become just a venting session. Jim noted that a round table discussion where each Council would bring up their concerns and possible solutions to them. There was further discussion as to what should and should not be discussed at the retreat and how to go about planning it. Ann noted staff was efficient in providing the information and that Council members needed to be more active in reading the information provided to them. It was decided that the retreat should consist of a roundtable discussion of the roles of Council, staff and committee chairs. Carol would follow up with Jackson in setting an agenda. Gloria suggested that committee chairs should participate in a workshop on how to chair a meeting. Ernie noted that he was an active Council member reading the information and asking questions of staff if he did not understand; and it seemed to him that if other members took this time to ask questions and drill down there wouldn't be a communication gap.

- III. Action Item: Proposed Resolution 09-33: Signature Authority for HUD Section 8 Contract Renewals.** Carol gave background for the purpose of the resolution. To simplify the process of certain forms, including a resolution by the Council, to approve the Executive Director as the signature authority on these renewal documents. John noted that he felt that the Executive Director was a more appropriate choice than the Council chair. Ann agreed with this and added that it would expedite the process. Jim noted and it was discussed that the renewal should be of existing contracts only. It was decided that the resolution would be amended to read ...and properly notify Council of such action...added at the end of the therefore be it.resolved.

Ann Magnano moved and John Finke seconded.

And properly notify Council of such action at the end of the last therefore be it resolved.

For: Jim Savitt, Ann Magnano, Gloria Skouge, John Finke

Against: Patrick Kerr

Abstain:

Proposed resolution 09-33, as amended, passed.

IV. Executive Director's Report

Carol gave the following report, this Thursday at 11 a.m. there would be a renovation soft kick off press event on Western Avenue. Three fiberglass pigs and directional signs would be strategically installed to guide people to the Market. The Mayor would be present to give a short speech about bringing jobs into the City. The construction fence would not be blocking the Hillclimb until work actually begun. Carol, John and James would be attending the Project for Public Spaces Public Markets Conference in San Francisco later this week. While there they would be meeting with the QUESA group to discuss and get ideas on recruitment and how to move towards a food focus in the Market and start up a food festival. This was a long term goal and would probably not begin the planning until after the renovations were completed.

The process for submitting and receiving refunding draws from the City had been finalized. The funds would first be used to pay off the bridge loan.

The Viaduct Advisory Board has been formed and would be responsible for the planning of the surface streets after the Viaduct had been torn down. Carol would be on the committee and would keep Council members updated as information became available. John requested to see any plans when they became available.

Carol would be meeting with City Council members this morning regarding the consideration of the easement by the garage for the boilers.

V. Public Comment

VI. Concerns of Committee Members

John noted that he was concerned with the café that was opened in the new Microsoft campus and their use of trademarked images for their promotion. He felt that it was mall like and wondered what was

agreed upon in the agreement with them. Carol responded that Jewel Catering had a resolution passed to use the trademark and it was specific to be used in that location only. James and Carol would be visiting the Campus to check on the use of trademarked images. John noted that he would like a report of the tour given at the next OPSCOM meeting. Additionally, there was a business in Pacific Place that was using the Pike Market name and John wanted a report on their use of the name at the next OPSCOM meeting.

Ann noted that it was important for the Market to have an image of being green and felt that replacement of the windows was a necessity with the tie in of that image.

VII. Adjournment

The meeting was adjourned at 8:45 a.m. by Jim Savitt, Vice Chair, on behalf of Jackson Schmidt, Chair.

Meeting minutes submitted by:
Anita Neill, Executive Assistant