Date: Wednesday, January 18th, 2017  
Time: 4:30 p.m. – 5:45 p.m.  
Location: Goodwin Library (Economy Building)  
Committee Members: Matt Hanna (Chair), Ray Ishii, Rico Quirindongo, Betty Halfon, Gloria Skouge, and David Ghoddousi

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<th>4:30pm</th>
<th>I. Administrative:</th>
<th>Chair</th>
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<td>A. Approval of Agenda</td>
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<td>B. Approval of the October 12th, 2016 Executive Committee Meeting Minutes</td>
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<td>C. Approval of the November 9th, 2016 Executive Committee Meeting Minutes</td>
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| 4:35pm | II. Announcements and/or Community Comments |

| 4:40pm | III. Council Chair Report | Chair |

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| 5:25pm | V. Executive Director’s Report | Ben Franz-Knight |

| 5:35pm | VI. Public Comment |

| 5:40pm | VII. Concerns of Committee Members |

| 5:45pm | VIII. Adjournment | Chair |
Executive Committee
Meeting Minutes

Wednesday, October 12, 2016
4:30 p.m. to 5:45 p.m.
Goodwin Library

Committee Members Present: Matt Hanna, Rico Qurindongo, Ray Ishii

Other Council Members Present:

Staff Present: Ben Franz-Knight, Dianna Goodsell

Others Present: Howard Aller

The meeting was called to order at 4:35 p.m. by Matt Hanna, Chair.

I. Administration
   A. Approval of the Agenda
      The agenda was approved by Acclamation

   B. Approval of the Executive September 21, 2016 Meeting Minutes.
      The minutes were approved by Acclamation

II. Announcements and Community Comments
    None

III. Council Chair’s Report
   I. Matt Hanna presented a brief Council Chair Report. He spoke of the October 20th PDA Council retreat preparations. He reported the necessity in formalizing an action plan regarding the waterfront for the next three to six months. He provided an overview of the draft PDA Council Retreat agenda with the Committee which included the following topics: Future Waterfront connections, MarketFront Programming and Opportunities, Farm Program Strategy and PDA Council and Constituency planning. There was lastly a discussion regarding the Strategic Issues for 2017.

    There was a discussion regarding the proposed agenda items for the October 20th, PDA Council Retreat by the Committee.

    Rico Qurindonog note that the new south way connection needs to become a modified discussion with the City.

    Ray Ishii inquired about the financial support for the many aspects with the connections to the waterfront.
David Ghoddousi commented on Steinbrueck Park and the need to make a connection through the park.

Ray Ishii asked if he could receive some background on the retreat discussion issues prior to the meeting. He was curious in the goals established for the retreat and what would be taken from it.

David Ghoddousi noted he would like to accomplish the electrical rate tier adjustments as part of next year’s strategic issues.

A. Finance and Asset Management
Gloria Skouge, Chair of the Finance & Asset Management Committee was not present at the meeting to provide a monthly report.

B. Market Programs
Betty Halfon, Chair of the Market Programs Committee was not present at the meeting to provide a monthly report.

C. MarketFront
Rico Quirindongo presented his Committee Chair report on October 10th MarketFront Committee meeting. He reported that there was an update by the Market Foundation on the MarketFront Neighborhood Center. He also reported that there was a presentation provided by Randy Stegmeier, Chief of Security and Ben Franz-Knight regarding the MarketFront Security and Operations. He lastly reported that there was an update by Jennifer Maietta, Commercial Portfolio Manager on the MarketFront Tenant Improvement Commercial update. He noted that there was a good discussion on the status of the MarketFront budget and contingencies. He further noted that the Committee would review the bond proceeds and utilizing those funds at the next meeting.

IV. Reports and Actions Items
None

V. Executive Director’s Report
Ben Franz-Knight presented the Executive Director’s Report for the month of October. He reported an update on a pending litigation matter involving residential and noted that we have notified our insurance carrier. He separately provided a brief report on the MarketFront Construction status noting that we had quietly removed the crane off the project site Sunday morning. He reported on the project budget noting that overall it is looking good. He noted that we would most likely exhaust the contingencies with the project highlighting the waterproofing, HVAC and connection costs. He separately updated the Committee regarding the encampment ordinance noted that there was a petition to gather signatures to stop this ordinance; there were 16k signatures reported as of present. He lastly reported that guided tour recommendations would not happen until next month.
VI. **Public Comment**
Howard Aller noted that he keeps hearing the term “Overlook Walkway” (OLW.) He said that he understands the fact that OLW is a placeholder phrase for whatever the city places as a connection. He encouraged the PDA Council to make good decisions of our own control for our connections to the waterfront. He briefly mentioned that proposed Building B is a pie in the sky dream from the City.

VII. **Concerns of Committee Members**
None

IX. **Adjournment**
The meeting was adjourned at 5:36pm by Matt Hanna, Chair

Meeting minutes submitted by:
Dianna Goodsell, Executive Administrator
Wednesday, November 9th, 2016  
4:30 p.m. to 5:45 p.m.  
Goodwin Library

Committee Members Present: Matt Hanna, Gloria Skouge, David Ghoddousi, Rico Quirindongo, Ray Ishii

Other Council Members Present:

Staff Present: Ben Franz-Knight  
Others Present: Howard Aller, Chris Scott

The meeting was called to order at 4:31 p.m. by Matt Hanna, Chair.

I. Administration  
   A. Approval of the Agenda  
      The agenda was approved by Acclamation

II. Announcements and Community Comments  
   Rico Quirindongo entered into the meeting at 4:32 p.m.

   Chris Scott handed out a document recommending a possible candidate for a PDA Council position. Scott handed out a copy of the PDA bylaws, and noted that he will be saving comments on the retreat and post-election results and how they affect the Market until the end of the meeting.

III. Council Chair’s Report  
   Matt Hanna reported on project briefings that he has received from Ben Franz-Knight, the status of the Foundation’s work to advance their philanthropy and the cost associated with that. Hanna also noted that he and Ben Franz-Knight will be following up with the Foundation Board to make sure everyone is on the same page as far as the cost budget for fulfilling goals and the expectations that both parties entered into.

   Hanna stated that he would like to hear council member’s views on the ideas and concepts around Steinbrueck Park.

IV. Committee Chair’s Report  
   A. Finance and Asset Management  
      Gloria Skouge reported on the November Finance and Asset Management meeting. Skouge went over the budget summary presentation and the new reporting system for capital projects.
Matt Hanna asked Ben Franz-Knight if he could remind council of the where the council stands on the capital reserve analysis and any plans on updating that study.

Skouge continued with her report noting that there were 3 action items; Proposed Resolution 16-60, 16-61 and 16-62. The latter two resolutions will be added under New Business on the PDA Council agenda. Skouge reviewed the residential report and Proposed Resolution 16-63 regarding new leases.

There was a discussion that followed.

B. Market Programs
Ben Franz-Knight reported on the November Market Programs meeting. He noted that Emily Crawford and the marketing team went through their plans for the holidays and that he and Crawford discussed their trip to Washington D.C. to visit the Smithsonian.

Rico Quirindongo noted that eventually the deliberation around programs that happen at the plaza during MarketFront meetings will also need to be discussed at Market Programs committee members as well.

Gloria Skouge remarked that David Dickinson gave a presentation on the new craft vendors that have joined the Market.

C. MarketFront
Rico Quirindongo reported on the November Market Programs meeting. He noted that the committee received a security review of the MarketFront and the connection to Native Park. Quirindongo reviewed security proposals presented by Miller Hull. He stated that the committee felt it would be important to have Randy Stegmeier present at the PDA Council meeting to give his views from a security standpoint on the proposed security measures. Quirindongo also remarked on the committee’s review of the contingency budget as well as an agreement with the City of Seattle regarding an interim connection at the MarketFront.

Ben Franz-Knight touched on an issue that will be covered in the Executive Director’s report regarding the construction timeline, project completion, and cost variables.

There was a discussion that followed.

Rico Quirindongo noted two items that were voted on; Proposed Resolution 16-58 was passed and will be presented to the PDA Council while Proposed Resolution 16-59 was tabled.

There was a discussion about the conversation had during the MarketFront committee meeting regarding Proposed Resolution 16-59: Pike Place MarketFront (PC1N) University of Washington Burke Museum – archeological specimens.
Rico Quirindongo requested that during the PDA Council retreat that the Neighborhood Center be discussed.

Further discussion was had on the security proposals and security team for the new MarketFront as well as how the current security measures work in the Market now.

V. Reports and Actions Items
None

VI. Executive Director’s Report
Ben Franz-Knight went noted in the Executive Director’s report that the state audit is currently underway and a policy that Sabina Proto reviewed that had terms that the PDA will not agree to.

There was a discussion that followed.

Franz-Knight noted remarked that progress on the MarketFront is going well and that the Mayor came by to visit the site. He stated again that there will be additional time needed to complete the project. In light of national events, Franz-Knight felt it was important to note how that the Market embraces and celebrate diversity, opportunity and support are provided for all income levels, and that the Market practices democracy and debate.

VII. Public Comment
Chris Scott presented a document from the lease packet for commercial tenants which features a description and history of Pike Place Market and that the Constituency is not heavily noted in it. Scott suggested a rewrite to give more detail about the Constituency. He asked that the PDA Council at the retreat to read through the bylaws of the Constituency before it is discussed. Scott pointed out Article One, Section Two that he would like to be noted more often, that the Constituency is not a separate entity but a part of the PDA.

Scott continued stating that there should be an agenda item added that addresses social services in the Market and the changes that may be occurring due to recent national events.

VIII. Concerns of Committee Members
David Ghoddousi reminded the committee the potential for rates to be raised in the parking garage next year. The reason for the rates being changed, the strategy behind it, potential alternative, and what the early bird rates are. Ghoddousi noted that it is important for the community to know before those decisions are made.

Ray Ishii remarked on his conversations with Ben Franz-Knight about contracting and the contractors. He noted that he would like to see more women and minority own businesses certified. Ben Franz-Knight noted that there will be an inquiry into the diversity of residential and commercial tenants.

There was a discussion about the small works roster that followed.
IX. **Adjournment**

The meeting was adjourned at 5:31 p.m. by Matt Hanna, Chair

Meeting minutes submitted by:
Aliya Lewis, Executive Administrator