



Finance & Asset Management Committee Meeting Agenda

Date: Tuesday, October 17th, 2017

Time: 4:00p.m. – 6:00p.m.

Location: Classroom (Economy Building)

Committee Members: Ray Ishii (Chair), Gloria Skouge (Vice-Chair), Patrice Barrentine, Jim Savitt, David Ghoddousi, Paul Neal, Devin McComb

4:00pm I. Administrative: **Chair**
 A. Approval of Agenda
 B. Approval of the Finance & Asset Management Committee
 September 19th, 2017 Meeting Minutes

4:05pm II. Announcements and/or Community Comments

4:10pm III. Reports and Discussion Items

A.	PDA Budget Presentation for 2018	Ben Franz-Knight
i.	Proposed Resolution 17-52 : Adoption of the 2018 PDA Operating and Capital Projects Budgets	
B.	Review of the PDA Financial Statements for September 2017	Sabina Proto
i.	Checking Account Activity Report	
C.	Report on Native American Designs Being Sold in Pike Place Market	Ben Franz-Knight

5:15pm IV. Action Items

A.	Proposed Resolution 17-53 : Approval to Add New Signer on PPMPDA Bank Accounts	Sabina Proto
B.	Proposed Resolution 17-54 : Approval of Petty Cash Policies and Procedures	Sabina Proto

5:20pm V. Property Management Report

A.	Residential Property Management Report	Elsie Janson
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5:25pm VI. Public Comment **Chair**

5:30pm VII. Closed Session **Chair**
Jennifer Maietta

A.	Property Management <i>Report - RCW 42.30.110 [c]</i>	
B.	Review of Lease Proposals	
	Lease Review- Hardship Request for Bohemia Therapeutic Massage – 1517 First Avenue	
	New Tenant – Northwest Tastings, 1501 Pike Place #527	
	Lease Renewal – Daily Dozen Donuts, 94 Pike Street #6	
	Lease Renewal – Daily Dozen Donuts, 94 Pike Street #330	
	Lease Renewal – Taj Mahal, 1501 Pike Place #513	
	Vacancy Report	
i.	Current Lease Negotiations	

5:45pm	VIII. Open Session	Chair
	A. Action Item: Proposed Resolution 17-55: Lease Proposals – October 2017	Jennifer Maietta
5:50pm	IX. Resolutions to be added to the Consent Agenda	Chair
5:55pm	X. Concerns of Committee Members	Chair
6:00pm	XI. Adjournment	Chair
