DUE TO THE EXTRAORDINARY PUBLIC HEALTH CIRCUMSTANCES RELATED TO THE ONGOING COVID-19 (CORONAVIRUS) OUTBREAK, PARTICIPATION IN THIS MEETING WILL BE TELEPHONIC. SOME OR ALL PDA COUNCILMEMBERS WILL PARTICIPATE REMOTELY. MEMBERS OF THE PUBLIC ARE ENCOURAGED TO ATTEND REMOTELY.

Date: Monday, March 16, 2020
Time: 4:00 p.m. – 6:00 p.m.
Location: Members of PDA Staff, PDA Council Members and the public are encouraged to join this meeting telephonically. The dial in number is 1-855-202-9977.

Onsite Attendance:
PDA Staff and Council Members: Goodwin Library, Economy Building, 1433 First Avenue (3rd Floor)
Public: Salish Room, Economy Building, 1433 First Avenue (3rd Floor)

Committee Members: Devin McComb (Chair), Ray Ishii (Vice-Chair), Patrice Barrentine, David Ghoddousi, Paul Neal, Mark Brady, JJ McKay, Ali Mowry

4:00 pm  I. Administrative: Schedule

A. Approval of Agenda
B. Approval of the Finance & Asset Management Committee, February 18, 2020 Meeting Minutes

4:05 pm  II. Announcements and/or Community Comments

4:10 pm  III. Reports and Discussion Items

A. Review of the PDA Financial Statements February 2020
B. Capital Projects Update
C. Checking Account Activity Report February 2020
D. Audit Report for LaSalle LLC
E. Audit Report for WASH LLC

4:25 pm  IV. Public Comment

At this point the public phone line will be disconnected and the Council and PDA staff will enter into an Executive Session to be conducted on a private phone line.

4:30 pm  V. Closed Session

A. Property Management Report - RCW 42.30.110 (c)
B. To discuss personnel matters – RCW 42.30.140(4)

At this point the public phone line will be reactivated to conclude the remainder of the meeting.

5:55 pm  VI. Concerns of Committee Members

6:00 pm  VII. Adjournment
SPECIAL NOTE
Consistent with applicable orders and advice regarding public meetings during the COVID-19 Outbreak, the following procedures will be observed for the PPMPDA Council Committees and full Council meetings until further notice:

- Meetings will take place largely telephonically.
- Each meeting will take place in two separate rooms, each equipped with a speaker phone. PDA staff will be present in each room to operate the phones.
- Total in-person attendance, to the extent possible, will be limited to the maximum number that the room may accommodate for reasonable consistency with social distancing guidelines, in the PDA’s sole discretion. This generally will mean that only a total of ten persons may attend any meeting in person.
- No older adult or any person with underlying medical conditions that are at increased risk of contracting COVID-19 should attend any meeting in-person. Any such persons who are present may be asked to participate telephonically.
- Social distancing best practices will be observed.
- Persons who are ill should not attend. Anyone who is present with any apparent symptoms may be asked to leave and participate telephonically.
- Proper hand hygiene (restrooms for hand washing) and sanitation (hand sanitizer) will be available to all attendees and employees.
- There will be no telephonic participation in groups in hallways, stairways, lobbies or other proximate public gathering spaces. Telephonic participants may be asked to do so elsewhere and in numbers that also respect social distancing guidelines.
- All members of the public are encouraged to attend remotely.