



# Finance & Asset Management Committee Meeting Agenda

**Date:** Tuesday, February 18, 2020

**Time:** 4:00p.m. – 6:00p.m.

**Location:** Economy Building Classroom, 1433 First Avenue (3<sup>rd</sup> Floor)

**Committee Members:** Devin McComb (Chair), Ray Ishii (Vice-Chair), Patrice Barrentine, David Ghoddousi, Paul Neal, Mark Brady, JJ McKay, Ali Mowry

<b>4:00pm</b>	<b>I. Administrative:</b>	<b>Chair</b>
	A. Approval of Agenda	
	B. Approval of the Finance & Asset Management Committee, January 21, 2020 Meeting Minutes	
<b>4:05pm</b>	<b>II. Announcements and/or Community Comments</b>	<b>Chair</b>
<b>4:10pm</b>	<b>III. Reports and Discussion Items</b>	
	A. Financials for year-end December 31, 2019	<b>Sabina Proto</b>
	i. Proposed Resolution <b>20-07</b> : Allocation of Year End 2019 Balance	<b>Sabina Proto</b>
	B. Review of the PDA Financial Statements January 2020	<b>Sabina Proto</b>
	C. Capital Projects Update	<b>Brady Morrison</b>
	D. Checking Account Activity Report January 2020	<b>Sabina Proto</b>
	E. 2020 Strategic Issues and Action Plan Review	<b>Mary Bacarella, Sabina Proto &amp; John Turnbull</b>
	F. Finance & Asset Management Committee Roles, Responsibilities and Best Practices	<b>Sabina Proto</b>
	G. 2019 Retail Sales Report	<b>John Turnbull</b>
<b>5:15pm</b>	<b>IV. Action Items</b>	<b>Chair</b>
	A. Proposed Resolution <b>20-06</b> : Authorization for Contract Authority – Contract Project Coordinator for LaSalle Replacement Reserves	<b>Kelsey Lindblom</b>
<b>5:20pm</b>	<b>V. Property Management Report</b>	
	A. Residential Property Management Report	<b>John Turnbull</b>
<b>5:25pm</b>	<b>VI. Public Comment</b>	<b>Chair</b>
<b>5:30pm</b>	<b>VII. Closed Session</b>	<b>Chair</b>
	A. To consult with legal counsel regarding pending or threatened litigation, <i>RCW 42.30.110(i)</i>	<b>Mary Bacarella</b>
	B. Property Management Report - <i>RCW 42.30.110 (c)</i>	<b>Tabitha Kane</b>
	C. Review of Lease Proposals - None	
	D. Vacancy Report	
	i. Current Lease Negotiations	
<b>5:50pm</b>	<b>VIII. Resolutions to be added to the Consent Agenda</b>	<b>Chair</b>
<b>5:55pm</b>	<b>IX. Concerns of Committee Members</b>	<b>Chair</b>
<b>6:00pm</b>	<b>X. Adjournment</b>	<b>Chair</b>