



Asset Management - Meeting Agenda

Date: May 14th, 2012

Time: 4:50 p.m. – 6:20 p.m.

Committee Members: Patrick Kerr (Chair), John Finke (Vice-Chair), Jill Andrews, David Ghoddousi, Gerry Kumata, Bruce Lorig

Non-Voting Members: (CapRen Appointees): Tony Puma, Joshua Anderson, and Mark Ellerbrook

4:50pm I. Administrative:

Chair

- A. Approval of Agenda
- B. Approval of the Asset Management April 9th Meeting Minutes
- C. Announcements and Community Comments

4:55pm II. Levy Phase III Update:

Ben Franz-Knight

5:05pm III. Key Issues & Discussion Items:

- A. Update on Proposed Capital Projects
 - I. Soames Dunn Reconfiguration
 - II. Flower Row Stair Removal
 - III. Coolers
 - IV. Food bank Layout
- B. Parking Agreement with the City & Garage Update
- C. Security Report Update
- D. Pike Place Pilot Program Update

Ben Franz-Knight

**Ben Franz-Knight
&
Tamra Nisly**

5:30pm IV. Action Item(s)

- A. **Action Item:** Proposed Resolution **12-33:** Authorization for Contract Authority – Residential Common Area Upgrades in HUD – Stewart House
- B. **Action Item:** Proposed Resolution **12-34:** Authorization for Contract Authority – Replace and Extend Rooftop Air Handler – Stewart House
- C. **Action Item:** Proposed Resolution **12-36:** Authorization for Reimbursement – Installation of HVAC System for the Premises Leased by Delve, LLC
- D. **Action Item:** Proposed Resolution **12-38:** Authorization for Tenant Improvement Allowance –The Comfort Station

Tyler Jamison

Jennifer Maietta

5:45pm V. Property Management

- A. Residential Property Management Report
- B. Closed Session (RCW 42.30.110 [c])
 - I. Review of Lease Proposals
 - II. New Lease – Café Yamarka – 1530 Pike Place #3A
 - New Lease – Delve, LLC– 1501 Pike St #300
 - New Lease – Orange Dracula – 1501 Pike St #319
 - New Lease – The Comfort Station – 1499 Post Alley
 - Lease Renewal – Brooke Westlund Studio & Gallery – 1501 Pike St #312B
 - Lease Renewal – Bohemia Therapeutic Massage – 1515 First Ave
 - Lease Renewal – Chocolate and Ice Cream Delight – 1916 Pike Place #17
 - III. Review of Delinquency Report

John Turnbull

Jennifer Maietta



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- a. Vacancy Report
 - b. Current Lease Negotiations
 - IV. Open Session: Report from Closed Session
 - C. **Action Item:** Proposed Resolution **12-35:** Lease Proposals – May 2012

6:05pm VI. Resolution(s) to be Added to Consent Agenda Chair

6:10pm VII. Concerns of Committee Members

6:15pm VIII. Public Comment

6:20pm IX. Adjournment Chair
